PLACE VANIER RESIDENCE Conferences and Accommodation at UBC 1935 Lower Mall Vancouver, BC V6T 1X1 Tel 604 822 2642 Fax 604 822 2636 www.ubcconferences.com

CHECK-IN: Check-in is any time after **3:00 PM** at the Place Vanier Residence Front Desk, located at 1935 Lower Mall (Gate 6). The Front Desk is open 24 hours a day, seven days a week.

CHECK-IN PROCEDURE: Upon arrival, the Front Desk will confirm that an accurate guest list and complete group chaperone information forms (if required) have been received. Keys will then be issued to the group organizer for distribution to group members.

CHECK-OUT: Check-out is by 11:00 AM. The group organizer is responsible for collecting the keys from the group and returning all the keys to the front desk. Any keys not returned will result in a \$92 + tax charge per set of keys. If your group requires luggage storage, please inform your Sales Representative prior to arrival.

DESCRIPTION: Our facilities are designated nonsmoking. This residence is not equipped with elevators and is not suitable for guests in wheelchairs.

Place Vanier Residence is a shared washroom facility. A common washroom is located on each floor (male washrooms on odd numbered floors, female washrooms on even numbered floors). Washroom facilities are shared with up to 25 other guests. Kitchen facilities are not available but lounges equipped with a fridge, microwave and sink are located in each building.

Bed linen is provided (folded on bed). **Please bring towels and soap.** Towels may be purchased at the Front Desk for \$4.00 + tax.

PARKING: Parking is available for \$5.00 + taxes per day. Please register your vehicle at the Front Desk to obtain a permit. Bus parking is also available; please inform your Sales Representative prior to arrival if bus parking is required.

LAUNDRY: Laundry machines are located in each building. The machines are operated by laundry cards that can be obtained at the Front Desk for a \$5.00 deposit. This deposit will be refunded when the card is returned to the Front Desk. Credit can be added to the card in \$5 increments using a machine in the lobby. Each load will cost \$1.25 to wash and \$1.25 to dry. **Balances remaining on the cards cannot be refunded at the end of your stay**. If possible, group members may wish to share cards to minimize unused balances.

GUEST MESSAGES: Guest rooms are not equipped with telephones; however, there is a courtesy phone located by the Front Desk. Messages for guests may be left at the Front Desk by calling 604 822 2642. These messages are stored at the Front Desk and a message tag is placed on the message board in the lobby to alert the guest that they have received a message. It is the responsibility of the guest to check the message board regularly, as messages cannot be delivered to individual rooms.

PRIVACY POLICY: For the safety and security of all our guests, and in compliance with provincial law, the Front Desk cannot supply room numbers or other information about guests to people inquiring by phone or in person. As well, doors to the residences remain locked at all times. Guests wishing to have people visit them should arrange a location and time to meet and explain this policy to their visitors.

EXPECTING MAIL? Guests receiving mail during their stay can do so by using the address above (please include the group name, full name of the guest and room number if known).

MEAL TICKETS: Meal arrangements can be made in advance for dining in the Student Union Building by contacting:

<u>UBC Food Services</u>: Fred Cheng at 604 822 9310 or by email at <u>fred.cheng@ubc.ca</u>

<u>AMS Food Services</u>: Tessie Sy at 604 822 4617 or by email at <u>catering@ams.ubc.ca</u>

Place Vanier Cafeteria will take group bookings in advance based on availability. Please contact Loriann McGowan at 604 822 5522 or by email at loriann.mcgowan@ubc.ca to inquire. **DRIVING FROM VANCOUVER INTERNATIONAL AIRPORT:** From the airport, follow the signs to Vancouver. Take the Granville Street - City Centre exit. Turn left at West 70th Ave. Veer right onto SW Marine Drive. Follow SW Marine Drive for approximately 15 km (10 miles). From S.W Marine Drive: Turn right at University Blvd (Gate 6). Follow University Blvd to Lower Mall (the first stop sign). Turn left at Lower Mall. Place Vanier is located on the left side of Lower Mall.

Taxi Service is available from the arrivals level of the Vancouver International Airport. The trip will cost approximately \$25-35, and takes about 30 minutes.

DRIVING FROM SEATTLE: Take Interstate 5 North to the Canadian Border. Continue north for 40 minutes on Highway 99. Highway 99 turns into Oak Street at the Oak Street Bridge. The Oak Street Bridge is 6 km north of the Massey Tunnel; the airport is on your left. At the north end of the bridge, take the second exit: Marine Drive West. You curve under the bridge and start heading west, where you see an overpass. Bear to the right here and go up to merge with Granville Street. Stay on Granville as it turns to the North. Turn left onto 70th Ave, the second light and first main intersection. In two blocks, 70th becomes S.W. Marine Drive. Follow SW Marine Drive for approximately 15 km (10 miles; it curves North). From S.W Marine Drive: Turn right at University Blvd (Gate 6). Follow University Blvd to Lower Mall (the first stop sign). Turn left at Lower Mall. Place Vanier is located on the left side of Lower Mall.

DRIVING FROM DOWNTOWN: Turn right (West) onto 4th Avenue from either Granville or Burrard Street. Follow 4th Avenue Westbound for approximately 5km (3 miles), until it turns into Chancellor Boulevard. Follow Chancellor (which becomes NW Marine Drive) and turn left at University Blvd (Gate 6). Follow University Blvd to Lower Mall (the first stop sign). Turn left at Lower Mall. Place Vanier is located on the left side of Lower Mall.

PUBLIC TRANSIT: Take the #4 or #17 bus from downtown. The trolley bus loop is located in front of War Memorial Gym, approximately a 10-15 minute walk from Place Vanier Residence. There is no direct bus service from the Airport, but an Airporter shuttle or public transit will take you downtown. For detailed public transit information, please call 604 953 3333.

