

Report for CWIT 2011

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Papers:

There were 58 papers submitted to CWIT 2011. Six papers were rejected or one paper withdrawn. The acceptance threshold was 3.5 out of a score of 5.0 on EDAS system. 39 TPC members helped with the review process. In total, 51 papers will be presented in 11 sessions with a single track. The workshop proceeding CD-ROMs, which contain the page number of each paper, were produced by The Publishing House. IEEE Vancouver Section was the technical sponsor for the workshop, and the workshop was officially registered as an IEEE conference. All the accepted papers will be published in IEEExplore, and IEEE will own the copyright to all the published papers.

Attendees:

The total number of registered attendees is about 75 (including speakers and organizers) with additional about 15 industrial guests invited to the welcoming reception, which was in part sponsored by an NSERC Regional Opportunity Fund (ROF).

CSIT School of Information Theory:

The first CSIT School of Information Theory had Mung Chiang from Princeton and Syed A. Jafar from UC Irvine as the instructors for two half-day tutorials. The tutorial topics were *Optimizing Wireless Network Resource Allocation* (Chiang) and *Interference Alignment* (Jafar). The instructor honorarium is \$1,100 each.

Student travel grants with \$200 each were awarded to 19 graduate students. PhD students and paper presenters were given some priority.

Speakers:

Three plenary speakers accepted our invitations. They were Frank Kschichang from Toronto, Vahid Tarokh from Harvard, and David Tse from UC Berkley. The plenary speaker honorarium is \$3,000 each. Martin Mallinson from ESS Technology accepted our invitation to become the banquet speaker.

Financial:

The workshop received a total of \$13,935 cash commitment from the following sponsors: UBC (\$5,000), NSERC ROF (\$4,500), Research in Motion (\$2,000), PIMS (\$2,000), and Wavetec (\$435). We also received \$5,000 seed money from CSIT. A \$2,000 grant from PIMS was used towards speaker honorarium, and a \$4500 grant from NSERC ROF was used in part for student travel grant and welcoming reception.

Total registration income (after all fees) through EDAS system is \$27,038. An MOU between CSIT and IEEE Vancouver Section stated that two parties will split the profits (losses) with a 80%:20% formula with IEEE Vancouver having the maximum profits (losses) limited to \$1,500. The workshop generated a total of **\$4880.14** net profits. A money order of the amount **\$976.03** was distributed to IEEE Vancouver Section and a money order of the amount **\$8904.13** (including \$5,000 seed money) was distributed to CSIT.

Revenue		Expenses	
Total Sponsorship	\$13,935	Student Travel (19 x \$200x20)	3,800.00
Net registration income	\$27,038	UBC Conference Facility	2,828.00
Loan from CSIT	\$5,000	Honorarium for Pleanary Speakers (3x\$3,000 each)	9,000.00
Additional banquet tickets (3x\$70)	\$210	Tutorial Instructors (2x \$1100 each)	2,200.00
Misc	\$30.00	Total Food & Drink	13,232.97
IEEE Conference Acquisition Payment (\$1,000US)	\$958	CD-ROM production	1,826.92
		Conference bags (100)	1,250.46
		Luggage cost to bring the bags from US to Canada	39.46
		Laser pointers for delegates	351.97
		Laser color printing for the final program from Staples	246.35
		Name Tags and lanyard from Business Depot	140.56
		Printing cost for advertising at Queen's Biennial	53.68
Total Revenue	\$47,171	Misc Stationary Items ordered through UBC	48.38
		Additional Lanyards from Staples	103.45
		Note pad for delegate	140.56
		SBC Liability Insurance	310.00
		Rental of cocktail tables for reception from Avalon	210.69
		Performing Artists at the reception	300.00
		Gift for Banquet Speaker	199.23
		Lunch at Gray Monk for tutorial instructors	232.00
		Misc banking fees and transaction costs	31.35
		Envelope & Postage for mailing extra CD to TPC	60.00
		Refund of two student registrations (2x200)	400
		Total Expenses	37,006.03
		Net balance	\$10,165
		Minus \$5,000 loan from CSIT	\$5,000.00
		Net Profits for CWIT 2011	\$5,165.14
		Receivable from Waveteq	\$285.00
		Net Profits Available	\$4,880.14
		Net Profits for CSIT (80%)	\$3,904.11
		Net Profits for IEEE Vancouver (20%)	\$976.03

Notes:

- (1) Sponsorship revenue includes \$4500 from NSERC; \$5,000 from UBC; \$2,000 from PIMS; \$2,000 from RIM; \$435 from Waveteq. Waveteq paid \$150 and will pay the rest \$285 later.
- (2) Misc revenue of \$30 due to selling of three registration packages for \$10 each.
- (3) Total food and drink includes all taxes and granuity.
- (4) Sponsorship fee of \$285 to be collected from Waveteq Communications.